



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, Washington 98158

REGULAR MEETING

Date: June 26, 2012

ORDER OF BUSINESS

- 12:00 noon 1. Call to Order
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the special meeting of April 24, 2012, and the regular meeting of May 1, 2012.

4. SPECIAL ORDER OF BUSINESS

- a. 2012 Fly Quiet Awards. ([memo enclosed](#))
- b. Recognition of the Port of Seattle Police Department 2012 Officer of the Year. ([memo enclosed](#))
- c. Recognition of the Port of Seattle Fire Department 2012 Firefighter of the Year. ([memo enclosed](#))

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- a. Approval of the claims and obligations for the period of May 1, 2012, through May 31, 2012, in the amount of \$34,422,712.01. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to authorize design of the Laptop Power in the Concourses project. This authorization is for \$402,500 out of a total estimated project cost of \$2,070,000 (CIP #C800484). ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Authorization for the Chief Executive Officer to execute a Pipeline Easement with Northwest Pipeline GP across the Eastside Rail Corridor Right-of-Way in Snohomish County to accommodate the installation and maintenance of an underground natural gas pipeline crossing the Eastside Rail Corridor Railroad Right-of-Way near railroad Milepost 32.27, near Maltby in Snohomish County, Washington. The Port will receive \$2,500.00 for the easement rights granted. ([memo](#), [easement](#), and [map](#) enclosed)
- d. Authorization for the Chief Executive Officer to (1) settle claims filed by RST Enterprises Inc. through authorization of the purchase of four adjacent tax lots owned by Nick Properties LLC for fair market value of \$1,238,000.00, with closing contingent on release of claims; and (2) execute all documents necessary for purchase and conveyance of said property as well as authorize the post-acquisition costs related to demolition of existing improvements on said property and site stabilization/restoration in the amount of \$362,000 for total authorized amount of \$1,600,000. The terms of the purchase and sale agreement for which approval is requested shall be as substantially set forth in the attached agreement; the property proposed for purchase is described in exhibits A-1, A-2, A-3, and A-4 to the proposed agreement; and the terms of the release of claims shall be as substantially set forth in exhibit B to the proposed agreement. ([memo](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#) enclosed)
- e. Authorization for: (1) additional budget authorization of \$400,000, and (2) approval of project scope change to add two additional fuel hydrant pits as part of the airline realignment program (CIP #C800472). ([memo](#) enclosed)
- f. Authorization for the Chief Executive Officer to execute up to two professional services indefinite delivery, indefinite quantity contracts for roofing inspection and design support services for \$2,000,000 (\$1,000,000 each) with a three-year contract ordering period. No funding is associated with this authorization. ([memo](#) enclosed)
- g. Authorization for the Chief Executive Officer to proceed with design and preparation of construction documents, project management, and permitting for the design phase of the Pier 69 Built-up Roof Replacement Project. The amount of this request is \$404,000, bringing the current authorization for the project to \$445,000 for a total estimated project cost of \$2,012,000 (CIP #C800314). ([memo](#) enclosed)
- h. Authorization for the Chief Executive Officer to execute an indefinite delivery, indefinite quantity contract for environmental consulting services totaling \$800,000 with a five-year contract ordering period. There is no budget request associated with this authorization. ([memo](#) enclosed)
- i. Authorization the Chief Executive Officer to prepare, advertise, award, and execute appropriate contract documents to procure an HVAC system maintenance service agreement for chillers at Seattle-Tacoma International Airport. The agreement would be structured to execute a one-year contract with four one-year service options to be determined annually by the Port. Total contract cost over the requested five-year period is not to exceed \$1,970,000. ([memo](#) enclosed)
- j. Authorization for the President of the Commission to sign the attached nomination letter for Mr. John Kriese as Chair of the Neighbors' Advisory Committee. ([memo](#), [biography](#), and [letter](#) enclosed)

PUBLIC TESTIMONY: The Commission has changed its practice of taking public testimony at the time of the presentation of an agenda item and will amend its bylaws to reflect this change. The Port Commission will only take public testimony after the unanimous consent agenda before considering action items or staff briefings, under New Business or during a Public Hearing. Any person wishing to speak must sign up to testify and identify the specific agenda item or topic they are addressing. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Motion regarding relief for Airport Concessions Disadvantaged Business Enterprises and other small business at Seattle-Tacoma International Airport. ([memo](#) and [motion](#) enclosed)
- b. Second Reading and Final Passage of Resolution No. 3662: A Resolution of the Port Commission of the Port of Seattle declaring certain real property located in King County (portions of the Woodinville Subdivision) and any improvements located thereon surplus and no longer needed for Port purposes, authorizing its transfer to King County and authorizing the Chief Executive Officer to execute all documents related to such transfer; and further authorizing the Chief Executive Officer to execute a permanent easement granting King County easement rights over a portion of the Port's freight section of the Woodinville Subdivision for future recreational trail uses. The Port will receive \$15,000,000 (minus 50 percent of closing costs and a \$1,900,000 credit to King County for the previous acquisition of an easement over the property to be transferred. ([memo](#), [resolution](#), [exhibit A](#), [exhibit B](#), and [purchase and sale agreement](#) enclosed)
- c. First Reading and Public Hearing of Resolution No. 3664: A Resolution of the Port Commission of the Port of Seattle approving the First Amendment of the Interlocal Agreement between the City of Auburn and the Port of Seattle to transfer approximately 55 acre feet of surplus floodplain storage credit to the City of Auburn and authorizing conveyance of a permanent easement to the City of Auburn. There is no funding associated with this Amendment. ([memo](#), [attachment 1](#), [attachment 2](#), [interlocal agreement](#), [resolution](#), and [PowerPoint](#) enclosed)

First Reading.

Public Hearing.

7. STAFF BRIEFINGS

- a. Airport Terminal Development Challenges at Seattle-Tacoma International Airport. ([memo](#) and [PowerPoint](#) enclosed)
- b. Airline Realignment Update and Briefing on North Seattle-Tacoma International Airport Renovations (NorthSTAR) Program Budget Restructuring. ([memo](#) and [PowerPoint](#) enclosed)

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT